

**MINUTES OF THE FIRST MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF STANLEY NO.215
HELD ON TUESDAY, DECEMBER 13, 2022
AT THE MUNICIPAL OFFICE AT 238 THIRD AVENUE WEST, MELVILLE, SK**

Present:

Reeve	Brent Ulmer		
Councillor Division 1	Warren Dietrich	Councillor Division 4	Ryan Halyk
Councillor Division 2	Aaron Golly	Councillor Division 5	Sherri Wlock
Councillor Division 3	Blair Frick	Councillor Division 6	Frederick Skorobohach
		Administrator	Dawn Oehler

Call to Order:

A quorum being present, Reeve Brent Ulmer called the meeting to order at 9:00 am.

Agenda:

14/22-23 **DIETRICH:** THAT the agenda for the meeting be approved. Carried Un

Minutes:

15/22-23 **GOLLY:** THAT the minutes of the First Meeting of Council, held on November 25, 2022 be adopted as read. Carried

Delegation:

10:00 am **Steve Curylo,** Fenwood Community Centre roof/ceiling refurbishment project.
 Village of Fenwood

Policy Planning Workshop:

16/22-23 **ULMER:** THAT Council meet as Committee of the Whole in the second half of January for a strategic planning workshop to discuss 2023 budget and purchasing policy items. Carried Un

Financial Report:

17/22-23 **WLOCK:** THAT the financial statement for the month of November 2022 be approved as presented. Carried Un

18/22-23 **FRICK:** THAT the bank reconciliation as at December 1, 2022 be accepted as presented. Carried Un

19/22-23 **DIETRICH:** THAT the accounts as presented be approved for payment and that a list of cheques # 9689 - 9722, EFT payments # 1101 – 1112 and payroll EFT payments #221101 – 221107, #11222301-11222306 and #23202201 - 24202205; be annexed hereto and form a part of these minutes. Carried Un

20/22-23 **WLOCK:** THAT the Audit Planning and Independence Letter be accepted as presented and that the Letter of Engagement be signed for the year ending December 31, 2022.
Carried Un

Closed Session:

21/22-23 **ULMER:** THAT Council move to a closed session to discuss the Administrator’s Salary.
Carried Un

In-camera session began at 11:00 am and concluded at 11:20 am, all Council Members were present.

HR Items:

22/22-23 **ULMER:** THAT all seven (7) employees receive a fifty (\$50.00) dollar Co-op Gift Card as a Christmas Gift from Council.
Carried Un

23/22-23 **ULMER:** THAT Administrator Dawn Oehler’s annual salary be set at \$64,712 for 2023 which represents a 5.83% increase from 2022 and aligns with the SARM/RMAA suggested salary schedule for a year 3 level C certification.
Carried

24/22-23 **GOLLY:** THAT a Council and Staff appreciation luncheon be held on January 10, 2023 for Public Works Operator, Garry Hahn’s 15 year service recognition.
Carried

History Book Donation:

25/22-23 **DIETRICH:** THAT an RM History Book be donated to the Fenwood Community Centre for raffle fundraiser on December 17, 2022.
Carried Un

Correspondence/Communications:

26/22-23 **DIETRICH:** THAT the correspondence having been read is filed, and the list of correspondence having been read is annexed hereto and forms a part of these minutes.
Carried Un

Appointments:

27/22-23 **WLOCK:** THAT the 2023 Agreement for Service with Pest Control Officer, Ronald Lang be approved by Council.
Carried Un

28/22-23 **DIETRICH:** THAT Scott Park, PAg be appointed as weed inspector for 2023 and retained for an annual retainer fee of \$100 plus GST.
Carried Un

Board of Revision:

29/22-23 **DIETRICH:** THAT the RM OF STANLEY NO.215 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson,

Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

30/22-23 **WLOCK:** THAT the RM OF STANLEY NO.215 appoints Liana Stepan with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Liana Stepan is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Development Appeals Board:

31/22-23 **FRICK:** THAT the RM OF STANLEY NO.215 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

32/22-23 **SKOROBOHACH:** THAT the RM OF STANLEY NO.215 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Recess:

33/22-23 **ULMER:** THAT this meeting be recessed for lunch from 12:15 pm to 1:00 pm.

Carried Un

The meeting reconvened at 1:15pm.

Elected Officials Remuneration:

34/22-23 **WLOCK:** THAT proposed revisions to RM of Stanley No. 215 ELECTED OFFICIALS REMUNERATION POLICY - GG-100-31 be approved as presented.

Carried

Tax Title Property Tender:

35/22-23 **HALYK:** THAT the tendered price of five thousand (\$5,000.00) dollars for Tax Title Property; Parcel G Plan 102356502, Ext. 0 be accepted and that the RM enter into agreement for sale with Kyle and Amanda Hadubiak of Melville, SK.

Carried Un

Councillor Wlock left the meeting at 3:20 pm.

Adjournment:

36/22-23 **GOLLY:** THAT this meeting now be adjourned at 3:30 pm.

Carried Un

Submitted to Council this 10th day of January, 2023.

Reeve

Administrator

CORRESPONDENCE READ AT THE December 13, 2022 MEETING

Date Received	From	Subject
11/29/2022	Fenwood Community Centre	Community Fundraising Event
12/01/2022	SARM	Nomination Calls for the 2023 Lieutenant Governor's Award for Outstanding Service to Rural Saskatchewan
12/02/2022	Rodney Sidloski - HELP International	2023 Subsidized Shelterbelt Tree Program Launch
12/06/2022	Parkland Search and Rescue	2022 Fundraising Letter