

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF STANLEY NO.215
HELD ON TUESDAY, FEBRUARY 9, 2021
BY ELECTRONIC MEANS – ZOOM VIDEOCONFERENCE**

Present:

Reeve	Brent Ulmer		
Councillor Division 1	Warren Dietrich	Councillor Division 4	Glen Gamracy
Councillor Division 2	Aaron Golly	Councillor Division 5	Sherri Wlock
Councillor Division 3	Blair Frick	Councillor Division 6	Perry Issel
		Administrator	Dawn Oehler

Call to Order:

A quorum being present, Reeve Brent Ulmer called the meeting to order at 9:05 am.

Agenda:

67/20-21 **FRICK:** THAT the agenda for the meeting be approved. Carried

Minutes:

68/20-21 **GAMRACY:** THAT the minutes of the Regular Meeting of Council, held on January 12, 2021 be adopted as read. Carried

Councillor Gamracy lost connection and left the meeting from 9:07 am – 9:13 am.

Policy Development Workshop:

69/20-21 **DIETRICH:** THAT a Committee of the Whole Workshop be scheduled in February to discuss Policy Development items for recommendation at the March Regular Meeting. Carried Un

Recycling & Waste Collection Program:

70/20-21 **ISSEL:** THAT recycling and waste collection mini-depot sites be approved for Fenwood; Hwy 15 RM Works Shop Property, Westview; Parcel R, Plan CI6050 Ext.0 and RM property near Birmingham; Parcel 28, Plan BG3016 Ext.0. Carried

71/20-21 **GAMRACY:** THAT a bylaw to enter into joint service agreements with the Villages of Duff, Fenwood and Goodeve and the Organized Hamlet of Westview for the shared use of recycling and waste collection depots be introduced at the next regular meeting. Carried

Sign Install:

72/20-21 **ULMER:** THAT Res 297/19-20 be rescinded; and THAT **YIELD** signs be installed at the intersection of RGE RD 2072 and TWP RD 232 for eastbound and westbound traffic; and

THAT **TRUCK TURNING** warning signs be installed on RGE RD 2072, RGE RD 2073 and TWP RD 232 at locations to be determined at the discretion of Division 1 Councillor.

Carried Un

Financial Report:

73/20-21 **GOLLY:** THAT the financial statement for the month of January 2021 be approved as presented.

Carried Un

74/20-21 **WLOCK:** THAT the bank reconciliation as at February 1, 2021 be accepted as presented.

Carried Un

75/20-21 **FRICK:** THAT the accounts as presented be approved for payment and that a list of cheques # 8968 – 8995, EFT payments # 101 - 102 and payroll EFT payments # 1202101 – 2202104 and # 1202101 - 1202107; be annexed hereto and form a part of these minutes.

Carried Un

Organized Hamlet of Westview:

76/20-21 **DIETRICH:** That Council recognize receipt of the minutes provided by the Westview Hamlet Board for the meeting held on January 11, 2021.

Carried

77/20-21 **ISSEL:** That Council approve the 2021 budget submitted by the Organized Hamlet of Westview.

Carried Un

Councillor Wlock lost connection and left the meeting from 10:27 am – 10:30 am.

Human Resource Strategy:

78/20-21 **GAMRACY:** THAT revised Employee Compensation and Benefits Policy **TS-300-40** and Benefits and Eligibility Guidelines Policy **GG-100-30** be approved as presented.

Carried Un

79/20-21 **GOLLY:** THAT the PROPOSED Administrative Bylaw be introduced at the February regular meeting of Council for first and second reading.

Carried Un

80/20-21 **ULMER:** THAT the PROPOSED Organizational Structure be approved as presented for the RM of Stanley No. 215.

Carried

81/20-21 **ISSEL:** THAT Council and Administration utilize Greenling Consulting Services to develop a general hiring process to form part of the overall RM HR Strategy.

Carried

Recess:

82/20-21 **FRICK:** THAT the meeting be recessed from 11:05 am – 11:10 am.

Carried

The meeting reconvened at 11:10 am

All-Net Service Tracker:

83/20-21 **ULMER:** THAT Administration arrange a software demonstration with All-net Municipal Solutions to evaluate the Service Tracker Software proposal.

Carried

Remote Work Policy:

84/20-21 **WLOCK:** THAT Remote Work Policy **GG-100-80** be implemented, and that hardware and system adjustments required to formalize remote working arrangement for office staff be approved by Council.

Carried Un

Closed Session:

85/20-21 **GOLLY:** That Council move to a closed session to discuss the Administrative Report on personnel.

Carried Un

In-camera session began at 11:35 am and concluded at 12:20 pm, all Council Members and the Administrator were present.

Recess:

86/20-21 **GAMRACY:** THAT the meeting be recessed for lunch from 12:25 pm – 12:45 pm.

Carried Un

The meeting reconvened at 12:45 pm

Targeted Sector Support (TSS) Initiative Funding:

87/20-21 **WLOCK:** THAT the Council for the RM of Stanley No. 215 support and authorize an application under the Targeted Sector Support Initiative for capacity building specific to governance and administration training with the RM of Cana No. 214, RM of McLeod No. 185 and RM of Grayson No. 184.

Carried Un

SARM Rural Broadband Lobby:

88/20-21 **GAMRACY:** THAT the Council for the RM of Stanley No. 215 authorize administration to sign the letter of support for the SARM Rural Broadband Lobby initiative.

Carried Un

Correspondence/Communications:

89/20-21 **FRICK:** THAT the correspondence having been read is filed, and the list of correspondence having been read is annexed hereto and forms a part of these minutes.

Carried

Proposed Bylaw Amendment 1-2021: a bylaw to amend Council Procedures Bylaw 1-2015

90/20-21 **ISSEL:** THAT Proposed Bylaw Amendment 1-2021 a Bylaw to Amend Council Procedures Bylaw 1-2015 be read a third and final time.

Carried

Proposed Bylaw 2-2021: Administration Bylaw

91/20-21 **ISSEL:** THAT Proposed Bylaw 2-2021 an Administration Bylaw be read a first time.

Carried

92/20-21 **FRICK:** THAT Proposed Bylaw 2-2021 an Administration Bylaw be read a second time.

Carried

SARM Annual Convention:

93/20-21 **ISSEL:** THAT the RM of Stanley Council gather locally to attend the online 2021 Annual SARM Convention.

Carried

94/20-21 **ULMER:** THAT Reeve Brent Ulmer and Councillor Glen Gamracy be appointed as voting delegates for the 2021 Annual SARM Convention.

Carried Un

Move March Meeting:

95/20-21 **FRICK:** THAT the Regular March meeting of Council be held on Tuesday, March 16, 2021 at 9:00 AM.

Carried Un

Pest Control Appointments: Plant Health Officers

96/20-21 **FRICK:** That Council appoint the following Plant Health Officers as Pest Control Officers for Clubroot for 2021:

<p>Katey Makohoniuk Plant Health Officer – SARM Div1 306- 594-7683 katey.makohoniuk@gmail.com</p>	<p>Lynne Roszell Plant Health Officer – SARM Div4 306- 852-8328 lynneroszell@gmail.com</p>
<p>Joanne Kwasnicki Plant Health Officer – SARM Div2 306-541-8437 joanne.kwasnicki@gmail.com</p>	<p>Chelsea Neuberger Plant Health Officer – SARM Div5 306- 380-4526 chelsea.baraniecki@gmail.com</p>
<p>Betty Johnson Plant Health Officer – SARM Div3 306- 315-3925 bettyjohnson0025@gmail.com</p>	<p>Colleen Fennig Plant Health Officer – SARM Div6 306-946-9895 colleen.fennig@gmail.com</p>

Carried Un

Safe Restart Program:

97/20-21 **ISSEL:** THAT funding be approved for the Melville Curling Club of two thousand dollars (\$2,000.00) as applied for under the RM of Stanley Safe Restart Program allocation.
Carried Un

Dust Control Program:

98/20-21 **WLOCK:** That the 2021 Dust Control Program be delivered using Fort Distributers supplier with a deadline of May 1 for agreements, and that the cost for service be charged back to the ratepayer at \$0.40/L.
Carried

Committee Workshops:

99/20-21 **GOLLY:** THAT Council Committee Workshops be scheduled for Tuesday, February 23 at 6:00 PM for Policy Review and Development and Tuesday, March 2 at 6:00 PM for Pre-Budget Planning.
Carried

Road Sanding for Safety:

100/20-21 **GOLLY:** THAT road sanding for safety be approved at locations with ice buildup as identified in Division 2 intersections and 'Tower Road' RGE RD 2083.
Carried

Bush Clearing on Road Allowance:

101/20-21 **GAMRACY:** THAT bush clearing on RM road allowance south of SE 20 and SW 21-24-07 W2 be authorized with the intention of cleaning up the small number of trees along the road adjacent to a private landowner bush clearing project while the equipment is in the area at an estimated cost to the RM of seven hundred and fifty dollars (\$750.00).
Carried Un

Transportation Services Hours:

102/20-21 **ISSEL:** THAT Administration prepare a detailed analysis of 2020 transportation services employee hours reported for shop/service/repair/road maintenance to inform 2021 budget planning.
Carried

Councillor Gamracy lost connection and left the meeting from 2:57 pm – 3:02 pm.

Purchasing Hold:

103/20-21 **ISSEL:** THAT all purchases for shop materials and supplies be stopped until a Purchasing Policy is in place.
Carried

Adjournment:

104/20-21 **GOLLY:** THAT this meeting now be adjourned at 3:18 pm.
Carried

Submitted to Council this 16th day of March, 2021.

Reeve

Administrator

CORRESPONDENCE READ AT THE February, 2021 MEETING

Date Received	From	Subject
01-08-2021	Sgt. T.L. Travis ADAMS, RCMP	Police Report, Q3 2020
01-12-2021	Saskatchewan Municipal Hail Insurance	2021 AGM Postponed
01-19-2021	Resterra Land & Road Reclamation	2021 Price List
01-19-2021	Asset Management Saskatchewan	2021 Newsletter
01-25-2021	Agricultural Health & Safety Network	Farm Safety Demonstrations
02-01-2021	Heather Scheidt - SPSA Emergency Services Officer	Emergency Contact Info Update
02-01-2021	SaskLander - Informing Rural Land Access	2021 Update
02-02-2021	SK Assessment Management Agency	2021 Revaluation
02-03-2021	Katey Makohoniuk PHO, SARM Division 1	Weed Inspector Webinar #2 Info
02-04-2021	SARM	SARM Elections Announcement
02-05-2021	SARM	SHA Weekly Update - JAN 15 through FEB 4
01-21-2021	SARM	Keystone XL Pipeline
01-27-2021	SARM	SARM Presidents asks for support with rural broadband lobby
01-25-2021	SK Assessment Management Agency	SAMA Virtual Annual General Meeting - April 8, 2021
01-25-2021	SARM	Nomination Calls for the 2021 Lieutenant Governor's Award for Outstanding Service to Rural Saskatchewan