

**MINUTES OF THE FIRST MEETING OF COUNCIL OF  
THE RURAL MUNICIPALITY OF STANLEY NO.215  
HELD ON TUESDAY, FEBRUARY 14, 2023  
AT THE MUNICIPAL OFFICE AT 238 THIRD AVENUE WEST, MELVILLE, SK**

**Present:**

<b>Reeve</b>	Brent Ulmer		
<b>Councillor Division 1</b>	Warren Dietrich	<b>Councillor Division 4</b>	Ryan Halyk
<b>Councillor Division 2</b>	Aaron Golly	<b>Councillor Division 5</b>	Sherri Wlock
<b>Councillor Division 3</b>	Blair Frick	<b>Councillor Division 6</b>	Frederick Skorobohach
		<b>Administrator</b>	Dawn Oehler

**Call to Order:**

A quorum being present, Reeve Brent Ulmer called the meeting to order at 9:05 am.

**Agenda:**

63/22-23      **FRICK:**                    THAT the agenda for the meeting be approved with discussion item added to 5.7 – winter shop hours and stand-by snow clearing scheduling.  
Carried Un

**Minutes:**

64/22-23      **SKOROBOHACH:**    THAT the minutes of the Regular Meeting of Council, held on January 10, 2023 be adopted as read.  
Carried Un

**P-17-D4 Gravel Pit Expansion:**

65/22-23      **WLOCK:**                    THAT the purchase agreement for the subdivided portions of SE 17-24-07 W2 for the purpose of gravel pit expansion be signed.  
Carried Un

**Snow Clearing Policy: TS-300-85**

66/22-23      **WLOCK:**                    THAT revisions to Snow Clearing Policy TS-300-85 be approved by Council as presented.  
Defeated

67/22-23      **ULMER:**                    THAT revisions to Snow Clearing Policy TS-300-85 be approved by Council with lines removed in sections 4.c) and 4.d) that refer to public works staff time and capacity.  
Carried Un

68/22-23      **SKOROBOHACH:**    THAT updates to Division 1 and Division 4 2022/23 Snow Clearing Route Maps be approved by Council to include occupied residences at SW 28 and SW 27-22-07 W2 and SW 5-24-07 W2.  
Carried Un

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**Financial Report:**

69/22-23 **GOLLY:** THAT the financial statement for the month of January 2023 be approved as presented.  
Carried Un

70/22-23 **FRICK:** THAT the bank reconciliation as at February 1, 2023 be accepted as presented.  
Carried Un

71/22-23 **HALYK:** THAT the accounts as presented be approved for payment and that a list of cheques # 9756 - 9780, EFT payments # 101 – 111 and payroll EFT payments #1222301 – 1222307 and #1202301 - 2202305; be annexed hereto and form a part of these minutes.  
Carried Un

72/22-23 **DIETRICH:** THAT the 2022 Audited Financial Statement for the RM of Stanley No. 215 be approved as presented.  
Carried Un

73/22-23 **DIETRICH:** THAT the 2022 Annual Statement of Financial Activity for the Organized Hamlet of Westview be approved as presented.  
Carried Un

74/22-23 **GOLLY:** THAT the 2022 Annual Statement of Financial Activity for Duff Special Service Area be approved as presented.  
Carried Un

**Recess:**

75/22-23 **HALYK:** THAT this meeting be recessed for lunch from 12:15 PM to 1:15 PM.  
Carried Un

*The meeting reconvened at 1:05 PM*

**Investment Options:**

76/22-23 **WLOCK:** THAT five hundred thousand dollars (\$500,000.00) be transferred to a separate dedicated cash account bearing interest at an equal or higher rate than the current Tendered Account at Cornerstone Credit Union.  
Carried

**Closed Session:**

77/22-23 **ULMER:** THAT Council move to a closed session to discuss personnel.  
Carried Un

*In-camera session began at 2:00 pm and concluded at 3:10 pm, all Council Members in attendance and Administrator were present.*

**HR Items:**

78/22-23 **ULMER:** THAT a physical time-clock attendance system be established for the RM Public Works Shop in Fenwood, SK.  
Carried Un

79/22-23     **DIETRICH:** THAT Municipal Office Assistant, Angela Dobson receive a 1% performance-based bonus of one hundred and sixty-six dollars (\$166.00) as outlined in the RM Performance Review System for review finalized December 2, 2022.  
Carried Un

80/22-23     **ULMER:** THAT a Cost of Living increase of 2% be approved for current active employees as detailed in budget worksheet for Transportation Services and Administration Departments.  
Carried Un

81/22-23     **FRICK:** THAT Administrator, Dawn Oehler and Municipal Office Assistant, Angela Dobson be registered to attend the Municipal Administrators Spring Workshop being held in Melville, SK on March 29, 2023.  
Carried Un

**Emergency Plan Development:**

82/22-23     **WLOCK:** THAT RM Council participate in Saskatchewan Public Safety Agency emergency management training with a focus on Emergency Plan Development.  
Carried Un

**Correspondence/Communications:**

83/22-23     **ULMER:** THAT the correspondence having been read is filed, and the list of correspondence having been read is annexed hereto and forms a part of these minutes.  
Carried Un

**Proposed Bylaw: 1-2023 Gravel Extraction Licensing**

84/22-23     **FRICK:** THAT proposed Bylaw 1-2023 a Bylaw to License the Extraction of Gravel be read a first time.  
Carried Un

85/22-23     **WLOCK:** THAT proposed Bylaw 1-2023 a Bylaw to License the Extraction of Gravel be read a second time.  
Carried Un

86/22-23     **DIETRICH:** THAT proposed Bylaw 1-2023 a Bylaw to License the Extraction of Gravel be read a third time at this sitting of Council.  
Carried Un

87/22-23     **GOLLY:** THAT proposed Bylaw 1-2023 a Bylaw to License the Extraction of Gravel be read a third and final time.  
Carried Un

**Annual SARM Convention:**

88/22-23     **SKOROBOHACH:** THAT Councillor Aaron Golly and Councillor Sherri Wlock be appointed as voting delegates for the 2023 Annual SARM Convention.  
Carried Un

89/22-23     **ULMER:**            THAT Councillor Sherri Wlock be appointed as the voting delegate for the 2023 Annual Meeting of the Saskatchewan Municipal Hail Insurance Association.  
Carried Un

90/22-23     **WLOCK:**            THAT any Council Members and Administrator be registered to attend a Municipal Leadership and Development Program module of their choice being held on Monday, March 13, 2023 at Prairieland Park in Saskatoon.  
Carried Un

91/22-23     **GOLLY:**            THAT the March Regular Council Meeting be moved to Friday, March 24, 2023.  
Carried Un

**Proposed Residential Subdivision:**

92/22-23     **ULMER:**            THAT Council approve the Proposed Residential Subdivision in the NE 3-24-09 W2; Community Planning File SUBD-001032-2023.  
Carried Un

**2023 Dust Control Program:**

93/22-23     **WLOCK:**            THAT the 2023 Dust Control Program be delivered using Fort Distributors supplier with a deadline of May 1 for agreements, and that the cost for service be charged back to the ratepayer at \$0.45/L.  
Carried Un

**Adjournment:**

94/22-23     **FRICK:**            THAT this meeting now be adjourned at 4:35 pm.  
Carried Un

Submitted to Council this 24<sup>th</sup> day of March, 2023.

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**Reeve**

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**Administrator**

**CORRESPONDENCE READ AT THE February 14, 2023 MEETING**

<b>Date Received</b>	<b>From</b>	<b>Subject</b>
01-06-2023	Tayo Adegeye - Plant Health Officer - SARM Division 1	Winter 2023 PHO Newsletter
01-13-2023	East Central Health Foundation	Regional Municipal Stakeholders Meeting Notes - May 10/22
01-13-2023	Dr. Iryna Khovrenkov, Johnson Shoyama Graduate School of Public Policy	Policy and community life: sharing last summer's survey results
01-20-2023	Cumberland College & Parkland College	Merger Announcement
01-24-2023	Hudson Bay Route Association	Annual Achievement Report
01-30-2023	Good Spirit School Division	From The Board Report
01-31-2023	Saskatchewan Assessment Management Agency	2023 Municipal Requisition
01-16-2023	SARM	SARM supports the province in introducing The Saskatchewan Firearms Act to help protect law-abiding firearms owners
01-31-2023	Saskatchewan Public Safety Agency	Contact Sheet Annual Update & Emergency Management Plan Development