

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF STANLEY NO.215
HELD ON TUESDAY, DECEMBER 8, 2020
AT THE MUNICIPAL OFFICE AT 238 - 3RD AVE. WEST, MELVILLE, SK**

Present:

Reeve	Brent Ulmer		
Councillor Division 1	Warren Dietrich	Councillor Division 4	Glen Gamracy
Councillor Division 2	Aaron Golly	Councillor Division 5	Sherri Wlock
Councillor Division 3	Blair Frick		
		Administrator	Dawn Oehler

Absent:

Councillor Division 6 Perry Issel

Call to Order:

A quorum being present, Reeve Brent Ulmer called the meeting to order at 9:10 am.

Agenda:

25/20-21 **GAMRACY:** THAT the agenda for the meeting be approved. Carried Un

Minutes:

26/20-21 **WLOCK:** THAT the minutes of the First Meeting of Council, held on November 19, 2020 be adopted as read. Carried Un

Gravel Plan 2021:

27/20-21 **WLOCK:** THAT exploration be done at RM lands P-21-D3 NE 21-22-09 W2, P-15-D3 NW 15-22-09 W2 and potential lease lands L-31-D3 NW 31-22-09 W2; and THAT crushing projects be done at RM lands P-30-D5 SE 30-23-08 W2 and P-5-D1 SE 05-23-07 W2; and THAT a request for proposal be developed to potentially engage engineering services for gravel resource management to work with RM Council in a consulting relationship with the goal of long-term plan development and to advise on tendering process and best practice for pit development activities. Carried Un

28/20-21 **GOLLY:** THAT draft gravel lease agreements be approved for the term 2021 through 2023 for LSD 15 – 02-23-07 W2 Ext. 28 and LSD 10 – 02-23-07 W2 Ext. 27; and THAT the landowner of NW 31-22-09 W2 be approached for a potential lease renewal. Carried Un

Safe Restart Program:

29/20-21 **WLOCK:** THAT applications be accepted until January 31, 2021 for consideration of funding allocation under the RM Safe Restart Program as outlined in the attached program eligibility details. Carried Un

Council Education & Training:

30/20-21 **GAMRACY:** THAT all elected officials beginning a term and any elected officials that have not completed the Respect in the Workplace Certification be registered with a deadline of March 31, 2021 to be certified.
Carried Un

Policy Development:

31/20-21 **GOLLY:** THAT administration develop a draft purchasing policy to address purchase authorization process, efficient reporting and review.
Carried Un

Financial Report:

32/20-21 **WLOCK:** THAT the financial statement for the month of November 2020 be approved as presented.
Carried Un

33/20-21 **WLOCK:** THAT the bank reconciliation as at December 1, 2020 be accepted as presented.
Carried Un

34/20-21 **GAMRACY:** THAT the accounts as presented be approved for payment and that a list of cheques # 8893 – 8926, EFT payments # 1101 and payroll EFT payments # 22202001 – 24202005 and # 11202101 - 11202108; be annexed hereto and form a part of these minutes.
Carried Un

35/20-21 **FRICK:** That the Audit Planning and Independence Letter be accepted as presented and that the Letter of Engagement be signed for the year ending December 31, 2020.
Carried Un

Administrative Staff Salary and Wages:

36/20-21 **DIETRICH:** That Administrator, Dawn Oehler’s annual salary be set at \$60,809, and that half-time Office Assistant, Angela Dobson’s hourly wage be set at \$23.00 for 2021.
Carried Un

Fire Dispatch Contract: Saskatchewan Public Safety Agency

37/20-21 **WLOCK:** THAT Council authorize the Fire Dispatch Contract between the RM and Saskatchewan Public Safety Agency.
Carried Un

Correspondence/Communications:

38/20-21 **DIETRICH:** THAT the correspondence having been read is filed, and the list of correspondence having been read is annexed hereto and forms a part of these minutes.
Carried Un

Proposed Bylaw 6-2020: a bylaw to establish a Public Notice Policy

39/20-21 **GAMRACY:** THAT Proposed Bylaw 6-2020 a Bylaw to establish a Public Notice Policy be read a third time and adopted by Council.
Carried Un

Proposed Bylaw 7-2020: a bylaw to designate Municipal Heritage Property

40/20-21 **WLOCK:** THAT Proposed Bylaw 7-2020 a Bylaw to Designate Municipal Heritage Property be read a first time.
Carried Un

41/20-21 **GAMRACY:** THAT Proposed Bylaw 7-2020 a Bylaw to Designate Municipal Heritage Property be read a second time.
Carried Un

42/20-21 **DIETRICH:** THAT Proposed Bylaw 7-2020 a Bylaw to Designate Municipal Heritage Property be read a third time at this sitting of Council.
Carried Un

43/20-21 **GAMRACY:** THAT Proposed Bylaw 7-2020 a Bylaw to Designate Municipal Heritage Property be read a third time and adopted by Council.
Carried Un

Draft Bylaw Amendment: to amend Council Procedures Bylaw 1-2015

44/20-21 **DIETRICH:** THAT a bylaw amendment to Council Procedures Bylaw 1-2015 to be introduced at the next regular meeting of council for first and second reading.
Carried Un

Municipal Revenue Sharing:

45/20-21 **FRICK:** The Council of the Rural Municipality of Stanley No. 215 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
Carried Un

2021 Appointments:

46/20-21 **DIETRICH:** THAT the schedule attachment for 2021 Appointments be approved; and THAT the Agreement for Service with Pest Control Officer Ronal Lang be approved by Council; and
THAT Scott Park, PAg be appointed as weed inspector and retained for an annual retainer fee of \$100 plus GST; and
THAT Gord Krismer & Associates Ltd. be appointed and retained for an annual retainer fee of \$200 plus GST to provide Municipal Board Services on a fee for service basis as outlined in the attached proposal. Board of Revision and Development Appeal Board Members are as follows;

Clint Krismer (Chair)	Cameron Duncan (Vice Chair)
Gord Krismer (Vice Chair)	Christina Krismer
Jeff Hutton	Brenda Lauf
Pam Malach	David Lang
Kirby Bodnard	Aileen Swenson (Secretary)

Carried Un

Declaration of Conflict:

Reeve Brent Ulmer declared a conflict of interest and left the meeting at 12:05 pm.

Bush Clearing Application:

47/20-21 **DIETRICH:** THAT the application for clearing bush on the fence-line for the purpose of constructing a new fence on the north property line of Section 04-23-08 W2 be approved as submitted; and
 THAT council acknowledges the bush clearing activity will include a portion of trees and dead-fall on the public road allowance; and
 THAT the applicant is responsible for all project costs and pile disposal; and
 THAT the applicant provides confirmation of landowner approval.

Carried

Reeve Brent Ulmer joined the meeting at 12:10 pm.

Adjournment:

48/20-21 **WLOCK:** THAT this meeting now be adjourned at 12:45 pm.

Carried Un

Submitted to Council this 12th day of January, 2021.

Reeve

Administrator

CORRESPONDENCE READ AT THE December, 2020 MEETING

Date Received	From	Subject
11-25-2020	RMAA/SARM Division 1	Tie Vote in Election - SARM Resolution
11-25-2020	Ministry of Government Relations - Property Tax	Board of Revision Renewal
11-20-2020	CN	Get "Inside the Tracks" with Doug Ryorchuck on the Winter Plan
11-20-2020	Good Spirit School Division	GSSD Media Release: 2020 11 19 Election of Board and Board Chair
11-20-2020	SARM	Letter from SARM re: SUMA name change
11-20-2020	Saskatchewan Health Authority	SHA Stakeholder Update
11-23-2020	SARM	Resolution Deadline 2021
11-24-2020	Good Spirit School Division	2020 11 19 From the Board Report
11-25-2020	SARM	Nomination Calls for the 2021 Lieutenant Governor's Award for Outstanding Service to Rural Saskatchewan
12-01-2020	AWSA / Saskatchewan Ministry of Agriculture	Ministry of Agriculture Program's and Services
12-04-2020	Saskatchewan Public Safety Agency	General Information Package
12-04-2020	City of Melville Fire Dept	Fire Invoice Copies
12-01-2020	SARM	SARM Comments on the Speech from the Throne
12-01-2020	SARM - Rural Integrated Roads for Growth (RIRG)	Clearing the Path Program
12-01-2020	Saskatchewan Public Safety Agency	Fire Dispatch Contract and Invoice
12-06-2020	Melville & District Fire Association	January Meeting Postponed