

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF STANLEY NO.215
HELD ON TUESDAY, JANUARY 11, 2022
AT THE MUNICIPAL OFFICE AT 238 THIRD AVENUE WEST, MELVILLE, SK**

Present:

Reeve	Brent Ulmer		
Councillor Division 1	Warren Dietrich	Councillor Division 4	Glen Gamracy
Councillor Division 2	Aaron Golly	Councillor Division 5	Sherri Wlock
Councillor Division 3	Blair Frick	Councillor Division 6	Perry Issel
		Administrator	Dawn Oehler

Call to Order:

A quorum being present, Reeve Brent Ulmer called the meeting to order at 9:00 am.

Agenda:

42/21-22 **ISSEL:** THAT the agenda for the meeting be approved.

Carried Un

Disclosure of Conflict:

Agenda Item 8.1 Delegation; Glen Gamracy, Gravel Sale Proposal

- **GAMRACY**

Minutes:

43/21-22 **DIETRICH:** THAT December 2021 Resolution 19/21-22 be amended to remove the Strategic Planning section of Gravel Plan 2022.

Carried Un

44/21-22 **GOLLY:** THAT the minutes of the Regular Meeting of Council, held on December 14, 2021 be adopted as read.

Carried Un

Policy Workshop:

45/21-22 **FRICK:** THAT a Committee of the Whole Workshop be scheduled for Wednesday, February 2, 2022 from 6:00 pm to 8:00 pm to focus on PROJECTS POLICY TS-300-45 review and PURCHASING/PROCUREMENT POLICY development.

Carried Un

Councillor Wlock joined the meeting at 9:10 am.

Municipal Restructuring: Duff SSA (Special Service Area)

46/21-22 **GOLLY:** THAT Duff SSA residents Louise Thompson, Tracey Schuman and RM Councillor Aaron Golly be appointed as members of the SSA of Duff Advisory Committee for a two (2) year term ending January 2024 and that the committee members receive remuneration of twenty dollars (\$20.00) per hour for scheduled meetings plus mileage of one dollar (\$1.00) per mile to attend meetings.

Carried Un

Financial Report:

47/21-22 **ISSEL:** THAT the financial statement for the month of December 2021 be approved as presented.

Carried Un

48/21-22 **WLOCK:** THAT the bank reconciliation as at January 1, 2022 be accepted as presented.

Carried Un

49/21-22 **WLOCK:** THAT the accounts as presented be approved for payment and that a list of cheques # 9315 - 9341, EFT payments # 1201 - 1209 and payroll EFT payments # 25202101 – 26202104 and # 12212201 - 12212207; be annexed hereto and form a part of these minutes.

Carried Un

Excess Liability Insurance:

50/21-22 **GAMRACY:** THAT the RM make application to SARM LSIP to purchase \$2 million Excess Liability Coverage and an additional \$500,000 of Administrators Errors and Omissions Coverage.

Carried Un

Office Caretaking:

51/21-22 **DIETRICH:** THAT the RM Office Caretaking Services contract be renewed for 2022 with Mrs. Jean Sagan and that she be paid two hundred (\$200.00) dollars per month.

Carried Un

Worker's Compensation Act:

52/21-22 **WLOCK:** THAT the assessable earning for members of Council under the Workers' Compensation Act be set at forty thousand, five hundred (\$40,500) dollars for elected officials in 2022.

Carried Un

Fidelity Bond:

53/21-22 **WLOCK:** THAT the administrator's bond be accepted as presented.

Carried Un

Councillor Gamracy left the meeting at 10:00 am to 10:25 am to join the public gallery and make a presentation to the Council as a delegation.

Delegations:

10:00 – 10:25 am Glen Gamracy Proposal for sale of gravel at E ½ 17-24-07 W2.

Councillor Gamracy re-joined the meeting at 10:25 am.

Closed Session:

54/21-22 **ULMER:** That Council move to a closed session to discuss personnel matters.

Carried Un

In-camera session began at 10:26 am and concluded at 12:10 am, all Council Members and the Administrator were present.

HR Strategy: Performance Review System

55/21-22 **ULMER:** THAT point allocation for Performance Review Sections be set as follows;

Performance Review Section	% of total score
Communication Skills and Resourcefulness	20
Accountability	15
Team Building	15
Applying job knowledge/skills	20
Ethics and Values	15
Professional Development	15

and THAT compensation be attached to the Performance Review System using the following structure;

Overall Score:	
0 - 50 %	no performance-based bonus, considered for PIP (Performance Improvement Plan)
51 - 69%	no performance-based bonus
70 - 85%	1% performance-based bonus
86 – 100%	2% performance-based bonus

Carried Un

Correspondence/Communications:

56/21-22 **ULMER:** THAT the correspondence having been read is filed, and the list of correspondence having been read is annexed hereto and forms a part of these minutes.

Carried Un

Budget Workshops:

57/21-22 **DIETRICH:** THAT Finance Committee of the Whole Workshops be scheduled for Wednesday, February 23, 2022 and Wednesday, March 2, 2022 from 6:00 pm to 8:00 pm to focus on 2022 Budget Items and Tax Policy.

Carried Un

Councillor Issel left the meeting at 12:42 pm.

Adjournment:

58/21-22 **WLOCK:** THAT this meeting now be adjourned at 1:15 pm.

Carried Un

Submitted to Council this 8th day of February, 2022.

Reeve

Administrator

CORRESPONDENCE READ AT THE January, 2022 MEETING

Date Received	From	Subject
12-19-2021	Melville and District Fire Protection Association	Meeting Notice - Thursday, January 20, 2022
12-16-2021	SARM	2022 Membership Fee Letter and 2022 Member Service Fee Changes
12-16-2021	Saskatchewan Public Safety Agency	Program and Service Information
12-17-2021	Stantec Transportation Engineering	2020 - 2022 SARM OSIM Bridge Inspection Program - Reports
12-20-2021	GSSD	2021 12 16 From The Board Report
12-22-2021	GSSD	November/December In Focus
12-24-2021	Ag Health and Safety Network	new resource - Fostering Resiliency in Agriculture
01-04-2022	Div 6 Ratepayer	Winter Road Maintenance
01-06-2022	SARM	Call for Nominations - SARM Elections (Divisions 1, 3 & 5)
01-04-2022	SK Public Works Association	Annual Conference - Saskatoon, SK Feb 22-24, 2022
01-10-2022	SARM	Annual Convention - March 15-17, 2022 - Evraz Place in Regina
01-04-2022	TRS&M Fabrication and Maintenance Ltd	Mulching and Vegetation Services Management offered in SK