

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF STANLEY NO.215
HELD ON TUESDAY, DECEMBER 14, 2021
AT THE MUNICIPAL OFFICE AT 238 THIRD AVENUE WEST, MELVILLE, SK**

Present:

Reeve	Brent Ulmer		
Councillor Division 1	Warren Dietrich	Councillor Division 4	Glen Gamracy
Councillor Division 2	Aaron Golly	Councillor Division 5	Sherri Wlock
Councillor Division 3	Blair Frick	Councillor Division 6	Perry Issel
		Administrator	Dawn Oehler

Call to Order:

A quorum being present, Reeve Brent Ulmer called the meeting to order at 9:10 am.

Agenda:

17/21-22 **DIETRICH:** THAT the agenda for the meeting be approved. Carried Un

Minutes:

18/21-22 **ISSEL:** THAT the minutes of the Regular Meeting of Council, held on November 16, 2021 be adopted as read. Carried Un

Gravel Plan 2022:

19/21-22 **DIETRICH:** THAT the following items be approved as part of the 2022 Gravel Plan for the RM as per Nov. 30, 2021 Gravel Committee Workshop Recommendations;

Test/Explore/Survey

1. L-31-D3 (Bull) NW 31-22-09 LEASE
2. P-30-D5 (Koz) SE 30-23-08

Crush 16,000 yds P-21-D3 (Duff/Frick) NE 21-22-09

Reclaim/Restore

1. L-1-D1 (Hahn) NW 01-23-07
2. R-27/28-D4 ROW between Sec 27 & 28-23-07 – reclaim & stockpile

Strategic Planning - Development of Request for Proposal to engage engineering services for gravel resource management to work with RM Council in a consulting relationship with the goal of long-term plan development and to advise on tendering process and procurement practice.

Operational

1. **Evaluate** UAV data collection companies for annual inventory measurements and quantity verification for projects.
2. **Tender** demolition, removal and clean-up of rubble and fox-huts, and stripping at P-2-D1 (Petlock) NW 02-23-07.
3. **Tender** Road Gravel Haul Unit Price Contracts for a multi-year term.

Carried Un

Municipal Restructuring: Village of Duff inclusion

20/21-22 **FRICK:** THAT Council acknowledge receipt of the Ministers Order for the Restructuring of the Village of Duff to be included in the Rural Municipality of Stanley No. 215 effective January 1, 2022.

Carried Un

21/21-22 **DIETRICH:** THAT Administration draft a Terms of Reference document for SSA of Duff Advisory Committee and receive expression of interest for committee members for a 2-year term beginning in January 2022.

Carried Un

22/21-22 **ISSEL:** THAT the Notice of Intent to Alter a Permit to Operate a Sewage Works for the Special Service Area of Duff in the RM of Stanley No. 215 be accepted as presented.

Carried Un

Financial Report:

23/21-22 **GOLLY:** THAT the financial statement for the month of November 2021 be approved as presented.

Carried Un

24/21-22 **ISSEL:** THAT the bank reconciliation as at December 1, 2021 be accepted as presented.

Carried Un

25/21-22 **GAMRACY:** THAT the accounts as presented be approved for payment and that a list of cheques # 9266 - 9314, EFT payments # 1101 - 1110 and payroll EFT payments # 23202101 – 24202107 and # 11212201 - 11212207; be annexed hereto and form a part of these minutes.

Carried Un

26/21/22 **ULMER:** THAT the Audit Planning and Independence Letter be accepted as presented and that the Letter of Engagement be signed for the year ending December 31, 2021.

Carried Un

HR Strategy:

27/21-22 **ULMER:** THAT employee compensation be attached to Performance Review Cycle; and THAT Administration present compensation model options for Council's consideration at the January Regular Meeting.

Carried Un

28/21-22 **ISSEL:** THAT seasonal employees participate in the Performance Review Cycle using a simplified end-of-season model.

Carried Un

29/21-22 **WLOCK:** THAT as an interim measure until a Performance Review System is established, a 2% cost of living increase to all hourly wages for current Public Works employees, effective April 1, 2022, be budgeted.

Defeated

Administrator Salary:

30/21-22 **GAMRACY:** THAT Administrator, Dawn Oehler's annual salary be set at \$61,148 for 2022.
Carried Un

RMAA Spring Workshop:

31/21-22 **WLOCK:** That Administrator, Dawn Oehler and Office Assistant, Angela Dobson attend the RMAA Spring Workshop in Melville, SK on Wednesday, February 16, 2021.
Carried Un

Correspondence/Communications:

32/21-22 **ISSEL:** THAT the correspondence having been read is filed, and the list of correspondence having been read is annexed hereto and forms a part of these minutes.
Carried Un

PROPOSED Bylaw 1-2022: Rural Addressing

33/21-22 **WLOCK:** THAT Proposed Bylaw 1-2022 a Bylaw to Provide and Implement a Rural Addressing System be read a first time.
Carried Un

34/21-22 **GAMRACY:** THAT Proposed Bylaw 1-2022 a Bylaw to Provide and Implement a Rural Addressing System be read a second time.
Carried Un

35/21-22 **GOLLY:** THAT Proposed Bylaw 1-2022 a Bylaw to Provide and Implement a Rural Addressing System be read a third time at this sitting of Council.
Carried Un

36/21-22 **ISSEL:** THAT Proposed Bylaw 1-2022 a Bylaw to Provide and Implement a Rural Addressing System be read a third time and adopted by Council.
Carried Un

Municipal Revenue Sharing:

37/21-22 **FRICK:** THAT the Council of the Rural Municipality of Stanley No. 215 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, required; and

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
Carried Un

2022 Appointments:

38/21-22 **ISSEL:**

THAT the schedule attachment for 2022 Appointments be approved; and
THAT the Agreement for Service with Pest Control Officer Ronald Lang be approved by Council; and
THAT Scott Park, PAg be appointed as weed inspector and retained for an annual retainer fee of \$100 plus GST; and
THAT Western Municipal Consulting Ltd. be appointed and retained for an annual retainer fee of \$250 plus GST to provide Municipal Board Services on a fee for service basis as outlined in the attached proposal. Board of Revision and Development Appeal Board Members are as follows;

Stew Demmans	Tim Lafreniere
Mike Waschuk	Gordon Parkinson
David Thompson	Stuart Hayward
Wayne Adams	Pam Malach
Cameron Duncan	Jeff Hutton
Saumya Vaidyanathan (Secretary)	

Carried Un

Public Works Shop Items:

39/21-22 **ULMER:**

THAT an oil pump/cart be purchased from the Co-op at quoted price of \$1,350 + tax for use at the RM Works Shop.

Defeated

40/21-22 **WLOCK:**

THAT Northwest Installations estimate #01211 for 2021 budgeted Shop Door Project be approved.

Defeated

Adjournment:

41/21-22 **WLOCK:**

THAT this meeting now be adjourned at 1:40 pm.

Carried Un

Submitted to Council this 11th day of January, 2021.

Reeve

Administrator

CORRESPONDENCE READ AT THE December, 2021 MEETING

Date Received	From	Subject
12-09-2021	SARM	Notice of Planned Procurement
11-21-2021	Gravelock	Road Maintenance Newsletter
11-26-2021	GSSD	2021-11-18 From The Board Report
12-02-2021	SMHI	Yearly Claim Letter
12-03-2021	SARM	SHA Weekly Updates Nov 19, Dec 3
12-06-2021	Ministry of Government Relations - Building and Technical Standards Branch	Information on the new The Construction Codes Act
12-07-2021	SARM	Annual Resolution Deadline 2022
12-08-2021	Bob Moulding, SARM Division 1 Director	A Message for the Season
11-16-2021	SARM	SARM Disappointed with SK Growth Coalition Campaign
11-22-2021	SARM	SARM and SUMA Launch Saskatchewan Rural Crime Watch Association
12-03-2021	SARM	Western Canadian Municipal Associations Gather Virtually to Discuss Everything from Broadband to Flooding
11-21-2021	STARS	Memorial Donation - Don Bieber
11-24-2021	RMAA	2022 Spring Workshop Registration
12-13-2021	East Central Transportation Planning Committee	Membership Renewal and Invitation to Executive Meeting, Yorkton